



2010 Camp Gravatt Returning Staff Application

Please direct any questions and return all application/reference materials to
Camp Gravatt
ATT: Staff Application
1006 Camp Gravatt Road
Aiken, SC 29805

(803) 648-1817

campgravatt@wildblue.net

www.bishopgravatt.org

FOR OFFICE USE ONLY:

App Received: _____

Certs rec: _____

Back chk: _____

Cont sent: _____

Cont. rec: _____

*This application is for individuals who served on permanent summer camp staff in 2007 or 2008. Type or print clearly **all** information.*

PERSONAL INFORMATION

Date _____ Soc Sec # _____ Gender _____ Date of Birth _____

Name _____ Preferred Name _____

Last

First

Middle

Permanent Address _____

Street

City

State

Zip

(If applicable) College Address _____

Street

City

State

Zip

Home Phone _____ Cell Phone _____ Work Phone _____

FAX _____ College Phone _____ Place an asterisk (*) beside the best number to reach you.

E-mail _____ Age as of June 1, 2009 _____ Entering School Year for 2009-10 _____

Driver's License # _____ Staff T-Shirt Size _____

Home Church /City _____ Priest / Pastor _____

Home Church Phone _____ Do you attend regularly? _____ If no, why not? _____

Emergency Contact _____ Relationship _____

Phone(s) _____ E-mail _____

STAFF POSITIONS

Please consult the Camp Gravatt Staff Positions and Job Descriptions before completing this section and note the following dates:

- Program Staff members and Head Counselors are expected to be available for a retreat in April, May 22-23, and from June 5 through August 8, 2010, excluding session breaks. Other meetings in the spring may be scheduled.
- Kitchen staff members and lifeguards are expected to be available from June 5 through August 8.
- Counseling staff members are expected to be available from June 5 through August 8, 2008, excluding session breaks.

Please list any dates you would need to be absent from camp and the reason: _____

Only dates requested off at time of application can be guaranteed.

The following positions *may* be available. Please specify those positions in which you are interested:

Counseling Staff:

___ Female Tent Counselor

___ Male Tent Counselor

___ Head Female Counselor*

___ Head Male Counselor*

Support Staff:

___ Lifeguard*

___ Archery Instructor*

___ Canoe Instructor*

___ Kitchen Manager/Asst. Manager

___ Kitchen Assistant

___ Administrative Assistant

Program Staff:

___ Ropes Director/Asst. Director

___ Waterfront Director

___ Art Director

___ Health Care Supervisor

___ Lay Chaplain

* These are "add-ons" and should be applied for in addition to another position (i.e. lifeguard and counselor or canoe instructor and counselor). These positions may require additional certification which, if the applicant does not already possess, may be negotiated at time of hire.

Applicant's Name _____

BACKGROUND INFORMATION

For the following questions, please use additional pages if necessary.

1. Please list any new skills, certifications, or interests you have obtained since your last summer of employment at Gravatt. (Enclose copies of all current certifications with this application.)
2. Name one area of growth you want for yourself and how returning to Gravatt might help you achieve that goal.
3. Describe one improvement or change you'd like to see made at Gravatt this coming summer.
4. Is there anything that would prevent you from performing your job responsibilities at Camp Gravatt? Yes No
If yes, how might Camp Gravatt reasonably accommodate you so that you would be able to do so?
5. Other than minor traffic violations, have you ever been convicted of any crimes? Yes No
If yes, please explain.
6. Have you ever been convicted of child molestation or child abuse? Yes No
7. Do you use illegal drugs? Yes No
8. Camp Gravatt is a tobacco-free environment. Will that be a problem for you? Yes No
If yes, explain.
9. As a part of the hiring process Camp Gravatt may screen the Internet for each candidate's online presence. Content deemed inappropriate for working with children in a Christian environment will end an applicant's candidacy. You will be required to accept a "friend" request from the director and/or assistant director and maintain "friend" status throughout your employment. Please list web addresses for all of your social networking sites (i.e. MySpace, Facebook, etc.), web logs, group pages and the like.

A health statement, insurance information, criminal background check, and signed Community Covenant will be required of all staff prior to reporting for work. The criminal background check permission form ("Authorization to Release Information") is included with this application.

I fully understand that the Bishop Gravatt Center (DBA Gravatt Camp and Conference Center and Camp Gravatt and hereinafter "Gravatt") has certain standards of conduct and appearance. If my application is accepted, I will fully cooperate in maintaining those standards. I also understand that employees of Gravatt may verify any or all of the information on this application by contacting persons or organizations named herein or by contacting any other person or organization that may have information concerning me. I hereby authorize investigation of all statements on this application, including any checks of criminal records. I release and agree to hold harmless from liability any person or organization that provides information to Gravatt for the purpose of evaluating me as to my fitness to serve in the capacity for which I am seeking to be employed. I also agree to hold harmless Gravatt and the officers, employees and volunteers thereof. In signing this application, I affirm that the information I have provided is true and correct to the best of my knowledge.

Signature of Applicant _____ Date _____

Signature of Parent/Guardian _____ Date _____
(if applicant is under 18 yrs of age)

Permanent Staff Application Priority Deadline: 1/15/2010

Applications received after the priority deadline will be considered only if positions are unfilled.

This application will only be considered if it is filled out completely and the Authorization to Release Information has been received.

THE BISHOP GRAVATT CENTER

**BACKGROUND INVESTIGATION
AUTHORIZATION TO RELEASE INFORMATION**

Last Name _____ First Name _____ Middle Name _____

Current Address _____ Dates Lived Here _____

Addresses for the Past Seven Years: (include street, city, state, zip code) _____ Dates of Residence: _____

Date of Birth _____

Other Names Used (including maiden name) _____ Years Used _____

Social Security Number _____ Driver's License # _____ State _____

I do hereby authorize verification of all information in my employment application from all sources of employment, education, motor vehicle, financial history, criminal history, personal character, and worker's compensation records in accordance with ADA, labor and wage records, etc. or any part thereof, and authorize any duly authorized agent of IntelliCorp Records, Inc to obtain, whether the said records are public or private, and including those which may be deemed to be privileged or confidential in nature and I release all persons from liability on account of such disclosures. Information appearing on this Authorization will be used exclusively by IntelliCorp Records, Inc for identification purposes and for the release information which will be considered in determining any suitability for employment. I certify that I have made true, correct, and complete answers and statements on my employment application, any supplements to it and in any interview in the knowledge that they will be relied upon in considering my application for employment. I agree to provide additional information that may be requested to process my employment application. I authorize without reservation, any party or agency contacted by IntelliCorp Records, Inc to furnish the above-mentioned information.

This authorization is valid during the course of my employment to the extent permitted by law.

**I hereby do _____ do not _____ authorize you to contact my current employer for Employment and Reference Verifications.

(This will authorize immediate inquiries to the Human Resources Department and to any listed supervisors or references in the Employment/Reference Section of your application.)

I have the right to make a request to IntelliCorp Records, Inc, upon proper identification, to request the nature and substance of all information in its files on me at the time of my request, including sources of information, and the recipients of any reports on me which IntelliCorp Records, Inc has previously furnished within the two year period preceding my request.

I understand and agree that any omission, false statement, misleading statement, or answer made by me on my application or any supplements to it and in any interviews will be sufficient grounds for rejection of employment and my discharge after employment.

Applicant Signature _____ Date _____

___ CALIFORNIA, OKLAHOMA, and MINNESOTA RESIDENTS ONLY: If you are a current California, Oklahoma, or Minnesota resident and would like to request a copy of your Consumer Report or Investigative Consumer Report, please check the line. This report may include character and reputation information obtained through personal interviews.